

Susan H. Cipperly, Town Planner

1. Attended the following Town/Staff meetings:
 - Mayor's staff meeting – 4.11
 - Town Meeting – 4.18
 - Planning Commission – 4.25
 - Staff budget workshop 4.20
2. Watershed Implementation Plan (WIP) - meeting with MDE, FredCo and other towns in Frederick on April 28. Webinar on April 13. WIP is a state-wide mandatory effort regarding upgrading water quality in the Chesapeake Bay Watershed through combined local efforts.
3. Provided requested information to Comm. O'Donnell re bike trail grant application.
4. Provided requested Comp Plan demographic reference to Mother Seton School for grant application.
5. Attended HR Communication training.
6. Frederick County Water & Sewer Plan. Provided updated information and text revisions to Frederick County for use in the Water and Sewer Plan draft.
7. Reviewed Site Plan for Daughters of Charity project and conferred with engineer on the project.
8. Prepared draft Annual Report for the Planning Commission to consider at the May 31 meeting.
9. Supervised code enforcement activity.
10. For Town Meeting 4.18.11 – Prepared/presented information regarding review fees, APFO (received final approval), and B-2 zoning amendment (hearing will be on May 16 Town Meeting agenda).