

Susan H. Cipperly, Town Planner

1. Attended the following Town meetings:  
Town Meeting – August 1 and August 15  
Board of Appeals – August 10  
(No Planning Commission meeting this month)
2. Continued working with Keith Suerdieck regarding the architectural guidelines project. Draft document will be finalized in September.
3. Worked on Daughters of Charity town/county permit process, and address change process. Worked with DOC re town infrastructure permit required for adding Stone House to water system to supply sprinkler system.
4. Prepared revisions to §15.24 Trailers and Trailer Camps for presentation at August 15 Town Meeting.
5. Processed Daughters of Charity Stormwater and Erosion and Sediment Control performance bond and agreement for site work.
6. Supervised code enforcement activity. Seasonal issues, plus issues with rubbish, mattresses and other household items at two specific locations.
7. Spoke with FEMA representative, Henry Chau re floodplain ordinance revision process. He will be providing comments on our existing ordinance, which I will wait to receive before commencing work on revising the ordinance.
8. Worked on Water Capacity Plan worksheets with Dave Haller and Dan Fissell. Will meet with MDE representative in September.
9. Provided additional letter to State Highway Administration regarding Route 140 Bridge relative to floodplain review, at SHA request.
10. Completed questionnaire re Emmitsburg facilities and practices for Watershed Improvement Plan being prepared by MDE.
11. Worked on updating letter of support for Homes for America housing project for grant applications.